**Erasmus+ ELA-project 573540-EPP-1-2016-1-BE-EPPKA2-CBHE-JP**

*To be completed in* ***English*** *by each person benefiting from a grant*

*The costs for meals will only be paid cash to the individual participant if no group meal was pre-paid by the organizer.*

**PERSONAL DATA**

Sex (Mr./ Mrs.): ……………

Surname : ……………

Forename : ……………

Date of birth: ……………

Address: ……………

Home institution : ……………

Staff position at your institution: ……………

**THE ACTIVITY**

 [ ]  *International internship*

**GRANT DETAILS**

***All costs are paid for by the organisors.***

Date of arrival: …………………………

Date of departure: …………………………

 [ ]  per diem

 [ ]  Stay including breakfast is paid directly by the organisors

 [ ]  Lunch is paid directly by the organisors

 [ ]  Travel costs are prepaid. The participants will submit the original boarding passes

|  |  |
| --- | --- |
| Exchange rate used = 1 euro  | CASH Amount in Euro as per diem |
| Amount paid by the Grant holder institution |
| **TOTAL CASH** |  |

SIGNATURE OF THE PARTICIPANT - *sign here as proof of receipt*

Forename and Surname: Signature:

………………………… …………………………

Date : …………………………